Planning Accreditation Board

Progress Report

*INSTRUCTIONS:*

1. *Instructions appear in red italics; delete these prior to submitting your report.*
2. *Order your responses by accreditation criteria in increasing numerical order.*
3. *Address only those criteria/topics as noted in PAB’s decision letter; do not rely solely on the assessments in the most recent Site Visit Report.*
4. *Copy or delete template tables as necessary to accommodate report requirements.*
5. *As a guideline, your report length should not exceed one page per criterion. Detailed supporting information, if necessary, should be appended to the report, and supplemented with a table of contents.*

|  |  |
| --- | --- |
| **University Name:** |  |
| **Degree (s):** |  |
|  | *Delete this row if review is for one degree only* |
| **Program Administrator:** |  |
| **Date Submitted:** |  |
| **Date of Site Visit:** |  |

|  |  |  |
| --- | --- | --- |
| ***[Specify]* Partially Met *or* Not Met** | **Criterion #: *[Insert]*** | **Criterion Name: *[Insert]***  |
| **Site Visit Report:** *Insert the text from the tables in Parts 3B and 3C from the Site Visit Report, from the cell labeled “Reason for Assessment.”* *Only in the event that the Board cited additional critera (refer to decision letter) should text from the PAB decision letter be added.* |
| **Program Response**: *Provide detail of actions/changes that have taken place to address the specific criterion since the time of the Site Visit. If the criterion was singled out by the Board as warranting additional detail, be sure to include it. This will enable the Board to ascertain whether progress or good faith efforts toward progress have been made.* |
| **Evidence of Compliance:** *If additional documentation is warranted, reference its name, exhibit and page number here.* |

|  |  |  |
| --- | --- | --- |
| ***[Specify]* Partially Met *or* Not Met** | **Criterion #: *[Insert]*** | **Criterion Name: *[Insert]***  |
| **Site Visit Report:**  |
| **Program Response**:  |
| **Evidence of Compliance:**  |

|  |  |  |
| --- | --- | --- |
| ***[Specify]* Partially Met *or* Not Met** | **Criterion #: *[Insert]*** | **Criterion Name: *[Insert]***  |
| **Site Visit Report:**  |
| **Program Response**:  |
| **Evidence of Compliance:**  |

|  |  |  |
| --- | --- | --- |
| ***[Specify]* Partially Met *or* Not Met** | **Criterion #: *[Insert]*** | **Criterion Name: *[Insert]***  |
| **Site Visit Report:**  |
| **Program Response**:  |
| **Evidence of Compliance:**  |

*Add or delete tables as necessary*

***Only if you are asked to provide information on faculty and/or student count and/or composition*** *should you include the following charts (Site Visit compared with current data). Otherwise, delete the charts from your report.*

Faculty Composition at the time of the Site Visit

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FACULTY – RACE AND ETHNICITY** | **Full-time in Planning Unit** | **Part-time in Planning Unit** | **Adjunct** | **TOTAL** |
| **T/TT** | **Contract** | **T/TT** | **Contract** |
| **Race – US Citizens and Permanent Residents** | **M** | **F** | **NB** | **M** | **F** | **NB** | **M** | **F** | **NB** | **M** | **F** | **NB** | **M** | **F** | **NB** |  |
| Asian  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Black or African American |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Native Hawaiian / Pacific Islander |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Native North American/Indigenous |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| White |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Some other race alone |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Two or more races |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Unknown |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total**  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| International |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total Faculty** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Ethnicity – US Citizens and Permanent Residents \*** |
| Hispanic or Latino |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Not Hispanic or Latino |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

***Table notes: T/TT = Tenured/Tenure Track; M = Male; F = Female; NB = Non-binary.***

*\* Ethnicity does not replace Race as a separate category. Ethnicity data supplements Race data. Programs may include non-binary data if collected.*

Faculty Composition as of *insert date*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FACULTY – RACE AND ETHNICITY** | **Full-time in Planning Unit** | **Part-time in Planning Unit** | **Adjunct** | **TOTAL** |
| **T/TT** | **Contract** | **T/TT** | **Contract** |
| **Race – US Citizens and Permanent Residents** | **M** | **F** | **NB** | **M** | **F** | **NB** | **M** | **F** | **NB** | **M** | **F** | **NB** | **M** | **F** | **NB** |  |
| Asian  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Black or African American |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Native Hawaiian / Pacific Islander |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Native North American/Indigenous |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| White |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Some other race alone |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Two or more races |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Unknown |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total**  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| International |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total Faculty** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Ethnicity – US Citizens and Permanent Residents \*** |
| Hispanic or Latino |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Not Hispanic or Latino |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

#### Student Enrollment in the Program at the time of the Site Visit

|  |  |
| --- | --- |
| **Students - Race and Ethnicity** | **Enrollment Status and Gender** |
| **Full-time** | **Part-time** | **Total** |
| **Male** | **Female** | **Non-Binary** | **Male** | **Female** | **Non-Binary** |
| U.S. Citizens and Permanent Residents  | Asian  |   |   |   |   |   |   |  |
| Black or African American |   |   |   |   |   |   |  |
| Native Hawaiian and Other Pacific Islander |   |   |   |   |   |   |  |
| Native North American / Indigenous |   |   |   |   |   |   |  |
| White |   |   |   |   |   |   |  |
| Some Other Race Alone |   |   |   |   |   |   |  |
| Two or More Races |   |   |   |   |   |   |  |
| Unknown |   |   |   |   |   |   |  |
| **Total**  |  |  |  |  |  |  |  |
|  | International Students |   |   |   |   |   |   |  |
|  | **Total Students** |  |  |  |  |  |  |  |
|   | **Ethnicity - US Citizen and Permanent Residents \*** |
| Hispanic or Latino |   |   |   |   |   |   |  |
| Not Hispanic or Latino |   |   |   |   |   |   |  |

 ***\*****Ethnicity does not replace Race as a separate category. Ethnicity data supplements Race data.* *Programs may include non-binary data if collected.*

#### Student Enrollment as of *insert date*

|  |  |
| --- | --- |
| **Students - Race and Ethnicity** | **Enrollment Status and Gender** |
| **Full-time** | **Part-time** | **Total** |
| **Male** | **Female** | **Non-Binary** | **Male** | **Female** | **Non-Binary** |
| U.S. Citizens and Permanent Residents  | Asian  |   |   |   |   |   |   |  |
| Black or African American |   |   |   |   |   |   |  |
| Native Hawaiian and Other Pacific Islander |   |   |   |   |   |   |  |
| Native North American / Indigenous |   |   |   |   |   |   |  |
| White |   |   |   |   |   |   |  |
| Some Other Race Alone |   |   |   |   |   |   |  |
| Two or More Races |   |   |   |   |   |   |  |
| Unknown |   |   |   |   |   |   |  |
| **Total**  |  |  |  |  |  |  |  |
|  | International Students |   |   |   |   |   |   |  |
|  | **Total Students** |  |  |  |  |  |  |  |
|   | **Ethnicity - US Citizen and Permanent Residents \*** |
| Hispanic or Latino |   |   |   |   |   |   |  |
| Not Hispanic or Latino |   |   |   |   |   |   |  |

*Template updated January 17, 2023*